

## HEAD START LEADERSHIP MEETING AGENDA

Date: July 20, 2011

Time: 9:00-12:00

Facilitator: Maureen Short, Director

Location: HS Conference Room

<b>AGENDA ITEM</b>	<b>TIME</b>	<b>LEAD</b>	<b>ACTIONS</b>	<b>RESPONSIBLE</b>
1. Agenda Changes				
2. IT Issues			Printers/faxes will be purchased and installed at the sites that are needed.	William and Stephanie will be working on this.
3. Safety/Sites				
4. ODE Update	75	Maureen	Received word from ODE that they are giving us additional children. The team discussed placement of the children and the staff placements for the expansion.	
5. Program Calendar				
6. UCAN Management Update			Nothing at this time	
7. Strategic Plan 10-11			Review and update goals and objectives quarterly	
8. Staffing changes				
9.				
Meeting review/evaluate Confirm assignments, etc.				
Next Agenda				

### **NEXT MEETING:**

12/2/2011

**DATE:**

**TIME:**

**Facilitator:**

**Location:**

<b>AGENDA ITEM</b>	<b>TIME</b>	<b>LEAD</b>	<b>MATERIALS</b>

**AGENDA PARKING LOT:**