

HEAD START MANAGEMENT TEAM AGENDA

Date: 6/8/11

Time:

Facilitator: Maureen

Location: Head Start Break Room

AGENDA ITEM	TIME	LEAD	ACTIONS FOR MEETING	MATERIALS
1. Agenda check/review	3			Actions
2. Safety Issues/site concerns			<p>Shawn contacted Maureen and Scotti to set up a meeting w/ St. Jo's to discuss termite & water damage, and switching rooms.</p> <p>Maureen has asked Gianotti about painting Riddle classroom, no response yet.</p> <p>We are meeting with Brockway principal next Tue. He has indicated that we are welcome to stay there next year. The fence there is rough on the inside, Michele D. is talking to Quality about this.</p> <p>Shawn, Maureen and Scotti are meeting with Riverside center today. Plan is to move Win. 3 to this location.</p>	

			<p>Maureen, Shawn, Mary & Sue are meeting with St. John's this Fri.</p> <p>Gravel is put in for the bike path at Green. Still needs to be tamped down and extra grass and dirt removed.</p> <p>We need to get the shade cloths up before Sept at Sutherlin and St. Jo's. Decide where third is going to go. Green's needs put back up.</p> <p>Michele D is meeting with Pete today to put posts in for hanging a banner inside the fence at the corner of Harvard and Bellows.</p> <p>Dave is researching getting new bus restraint systems for the children as 112 of our current restraints have reached the 6 yr. replacement mark.</p> <p>Robert has the Rsbg. School district contract ready to be signed. He & Noreen will discuss being more culturally responsive with them.</p>	
3. Core Values			Partnering - UCAN is an interactive partner	

			<p>with the people using UCAN's services, other agencies and the community.</p> <p>We partner with school districts for classroom sites, and kindergarten transition.</p> <p>We partner with ESD on services for children.</p> <p>We partner with churches for classroom sites.</p> <p>We partner with doctors, dentists and Mercy Foundation for health services and supplies.</p> <p>We partner with DHS to serve children.</p> <p>We partner with ORCCA and UCC to serve children at those sites.</p> <p>We are involved in DCECPC for parent trainings.</p> <p>We partner with school district transportation for transporting of EI children.</p>	
4. Children's outcomes	10	Shawn	<p>Share the outcomes for the year. In the social emotional domain Kristi noted that the scores fit with how many children we have on behavior plans and/or have behavior referrals. Gross Motor shows as the lowest</p>	<p>Shawn and Mary will continue working to find a report on ESL</p>

			<p>domain when adding together the scores for below and meets expectations. This may be due in part to the large number of children with physical impairments that we served this year. Discussion regarding fine motor being tied for second lowest. This may be because teachers aren't paying attention to this area as much as they do others. We also had children with fine motor delays. Robert mentioned that it would be interesting to compare to other years to see if large and fine motor are both decreasing due to children not getting out of doors as much. Toni noted there is also a difference in the motor domains when looking at children who live in apt. complexes in town vs children who live rurally. Language outcomes are reflective of the 11% of children being on communication IFSP's. Literacy and Cognitive domains are showing accurate for our population. Mathematics is tied for the second lowest domain, therefore teachers will be receiving pre-service training in implementing math</p>	<p>acquisition, comparing 3-4 yr. olds in all domains and getting information on the blended classrooms for IFSP children vs typically developing children.</p>
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			<p>activities throughout the curriculum. We will also provide training in outdoor environments and gross motor activities. At this time TS GOLD does not give outcomes for Social Studies, Science and Arts. We are hoping to have these for next year. We are currently comparing 3-4 yr. olds, we have noted so far that 3yr. olds are making more progress than 4 yr. olds. There are less 3 yr. olds that are below expectations for their age than 4 yr. olds below for their age. This may be due to 3 yr. olds trying to keep up with 4 yr. olds and the fact that teachers are challenging all children and many 3 yr. olds strive to do the 4 yr. old activities.</p>	
5. PBIS Post Set/Training needs	10	Kristi	<p>Scores of Post Set so far: Eleven classrooms have been turned in. We are low in family involvement (77%) and response to behavior, positive vs negative statements (69.4%). Gerry Morgan came to Eagle Crest to train on speaking positively for 1.5 hours. Kristi suggests that we have him come out.</p>	<p>We will put him in the training plan for pre-service if possible or early in the school year if it won't fit. We are having training during</p>

				pre-service on family engagement. Kristi will address how to take the rules into the room during her PBIS training during pre-service. Mary will turn in her classrooms assessments to Kristi by the end of the week. Win 3's needs to be transferred to the correct form. Shawn & Toni will do that.
6. Training Plan		Shawn	Finished rough draft of pre-service schedule and trainings for staff meetings thru Dec. and a second training monthly for teaching staff.	

7. Registration	4	Michelle	Michelle worked out a schedule so that all 354 children could be enrolled in a 5 day time period. Extra time was allowed for Spanish families. This will be so there are 45 and 30 min. time slots, every other slot. We will try to schedule returning children for 30 min. slots.	
8. Video taping	5	Mary	Suggestion to put videotaping on the permission form so that when we video for staff training purposes or to use to evaluate a child's behavior.	Mary will ask Yvonne to add to the permission form in GE and will make a script for FSE's to use when talking to parents.
9. Dr. Myers Parent training	5	Kristi	Had heard from via e-mail. He is asking \$2500 and mileage to come and do 4 nights of training again this year. He would like to know soon if we want to do it in the fall, so he can coordinate with Cow Creek so he comes during the same timeframe. Kristi has talked to Pati Lovemark in Sutherlin regarding having him come to their area. This way we could offer	Michelle is going to be discussing with DCEPC about whether they will pay or if we need to for the Roseburg set. Kristi will talk

			<p>to our S. County area parents to the one that Cow Creek is putting on as well as our N. County area parents could go to Sutherlin and we would have one in Roseburg.</p>	<p>to Julie from Cow Creek about possible dates so we can align with them and then we will check our calendar and talk to St. Jo's. We will partner with DCEPC and high school organizations for childcare. Scotti suggests that we have more direct service staff involved in setup, childcare, food etc. We will have pizza, subs and fried chicken for dinner. No potato bars.</p>
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Meeting review/evaluate Confirm assignments, etc.				
Next Agenda				

NEXT MEETING:

DATE:

TIME:

AGENDA ITEMS	TIME	LEAD	MATERIALS

AGENDA PARKING LOT: