

# Board of Directors Agenda

## UNITED COMMUNITY ACTION NETWORK

**Date:** Wednesday, June 25, 2025

**Time:** 4:00 PM

**Location:** 251 NE Garden Valley Blvd. Suite 205, Roseburg, OR

**Virtual:** [Microsoft Teams Meeting](#)

**Meeting ID:** 275 990 469 935 **Passcode:** 4Yw3eU33



### MISSION:

Creating solutions to poverty improving lives in our community

### VALUES:

Respect, Dignity, Compassion, and Equity; Accountability; Making a Positive Difference; Quality and Excellence; Partnering; Courage; Honesty & Integrity

### COMMUNITY ACTION PROMISE:

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other

### EXECUTIVE COMMITTEE:

Steve Loosley, Chair	Appointed or Elected Public Official	Douglas County
Josh Balloch, Vice Chair	Low Income Representative	Josephine County
Tom Kress, Treasurer	Appointed or Elected Public Official	Douglas County
Sara Bristol, Secretary	Community Representative	Josephine County

### BOARD MEMBERS:

Patricia Attaway	Low Income Representative	Douglas County
Rebekah Anglin-Martin	Low Income Representative	Douglas County
Terah Wheeler-Henrich	Community Representative	Josephine County
Paul Meyer	Community Representative	Douglas County

### NOTE:

Board Agenda begins on the next page

MEETING ITEMS	SPEAKER	PURPOSE
<b>I. CALL TO ORDER</b>	Chair Loosley	
<b>II. ATTENDANCE</b>	Chair Loosley	
<b>III. PUBLIC COMMENT<sup>i</sup></b>	Chair Loosley	Opportunity
<b>IV. CHANGES TO THE AGENDA</b>	Chair Loosley	Opportunity
<b>V. CONSENT AGENDA<sup>ii</sup></b>	Chair Loosley	Action
a. May 28, 2025 Board Meeting Minutes		
b. June 6, 2025 Special Board Meeting Minutes		
c. June 12, 2025 Special Board Meeting Minutes		
d. 2023 UCAN 990		
e. Q3 Financial Statements		
<b>VI. INTRODUCTIONS</b>	Chair Loosley	
a. Valerie Gordon, Food Bank Program Manager	Jordan Jungwirth	Informational
b. Nate Olson, IT Director	Jordan Jungwirth	Informational
<b>VII. BOARD BUSINESS</b>	Chair Loosley	
a. <b>Invited Reports<sup>iii</sup></b>	Chair Loosley	
i. Pouring Generosity Campaign	Valerie Gordon	Informational
ii. Fiscal Overview	Rachel Anglin	Board Training
b. <b>Standing Reports</b>	Chair Loosley	
i. Head Start Policy Council Report	Rebekah Anglin-Martin	Information
ii. CEO Report	Jordan Jungwirth	Information
c. <b>Old Business</b>		
d. <b>New Business</b>	Chair Loosley	
i. Cybersecurity and Confidentiality Policy	Nate Olson	Action
ii. Spring Head Start/EHS CLASS Monitoring Report	Shawn Massingale	Action
iii. Head Start/EHS/PSP Spring '25 Children's Outcomes	Shawn Massingale	Action
iv. Head Start/EHS 24-25 Self-Assessment Results	Shawn Massingale	Action
v. Fiscal Policy Revisions	Rachel Anglin	Action
vi. FY26 Agency Budget	Rachel Anglin	Action
vii. Draft Executive Session Board Procedure	Jordan Jungwirth	Discussion
viii. Procedure for Hiring CEO	Chair Loosley	Discussion
<b>VIII. BOARD COMMENTS</b>	Chair Loosely	
<b>IX. EXECUTIVE SESSION<sup>iv</sup></b>		
<b>X. ADJOURNMENT</b>	Chair Loosely	

<sup>i</sup> Written comments may be submitted to Barry Brown, Executive Assistant, at [barry.brown@ucanap.org](mailto:barry.brown@ucanap.org) by 5:00 PM the day before the meeting. Please include your name, address, and city of residence for full consideration. Written comments will be shared during the time designated on the agenda. Oral comments may also be made during the meeting at the designated time. To sign up for oral comment, please email Barry Brown by 5:00 PM the day before the meeting. Oral comments will be limited to 3 minutes. The Board may not respond directly to issues raised but may refer matters to the Chief Executive Officer for appropriate follow-up.

<sup>ii</sup> All items listed under the Consent Agenda are considered routine or supported by sufficient information and do not require further discussion. Consent Agenda items will be approved by general consent unless a Board member requests that an item be removed for separate discussion and vote. This request may be made during Changes to the Agenda.

*UCAN Board of Directors Regular Meeting*  
*June 25, 2025*

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<sup>iii</sup> Invited Reports section includes Board Trainings, such as presentations on programs, services, and organizational processes..

<sup>iv</sup> Executive Session is only held if agenda items are listed below it. No action will be taken by the Board during the Executive Session.