

Board of Directors Agenda

UNITED COMMUNITY ACTION NETWORK

Date: Wednesday, September 24, 2025

Time: 4:00 PM

Location: 251 NE Garden Valley Blvd. Suite 205, Roseburg, OR

Virtual: [Microsoft Teams Meeting](#)

Meeting ID: 275 990 469 935 **Passcode:** 4Yw3eU33



MISSION:

Creating solutions to poverty improving lives in our community

VALUES:

Respect, Dignity, Compassion, and Equity; Accountability; Making a Positive Difference; Quality and Excellence; Partnering; Courage; Honesty & Integrity

COMMUNITY ACTION PROMISE:

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other

EXECUTIVE COMMITTEE:

Steve Loosley, Chair	Appointed or Elected Public Official	Douglas County
Josh Balloch, Vice Chair	Low Income Representative	Josephine County
Tom Kress, Treasurer	Appointed or Elected Public Official	Douglas County
Sara Bristol, Secretary	Community Representative	Josephine County

BOARD MEMBERS:

Patricia Attaway	Low Income Representative	Douglas County
Rebekah Anglin-Martin	Low Income Representative	Douglas County
Terah Wheeler-Henrich	Community Representative	Josephine County
Paul Meyer	Community Representative	Douglas County

NOTE:

Board Agenda begins on the next page

MEETING ITEMS	SPEAKER	PURPOSE
I. CALL TO ORDER	Chair Loosley	
II. ATTENDANCE	Chair Loosley	
III. PUBLIC COMMENTⁱ	Chair Loosley	Opportunity
IV. CHANGES TO THE AGENDA	Chair Loosley	Opportunity
V. CONSENT AGENDAⁱⁱ	Chair Loosley	Action
a. August 27, 2025 Board Meeting Minutes		
VI. INTRODUCTIONS	Chair Loosley	
VII. BOARD BUSINESS	Chair Loosley	
a. Invited Reportsⁱⁱⁱ	Chair Loosley	
i. Fiscal Overview	Rachel Anglin	Board Training
b. Standing Reports	Chair Loosley	
i. Treasurer's Report	Tom Kress	Information
1. Finance Committee Narrative	Tom Kress	Information
2. 1a. Statement of Financial Position	Tom Kress	Information
3. 3b. Agency Revenue & Expense	Tom Kress	Information
4. Umpqua Bank Credit Cards	Tom Kress	Information
ii. Head Start Policy Council Report	Rebekah Anglin-Martin	Information
iii. CEO Report	Jordan Jungwirth	Information
c. Old Business		
d. New Business	Chair Loosley	
i. United Community Action Network 2025 Community Needs Assessment	Jordan Jungwirth	Action
ii. EHS Children's Summer Outcomes	Shawn Massingale	Action
iii. EHS CLASS Report	Shawn Massingale	Action
iv. ACF'26 Head Start Grant Application	Shawn Massingale	Action
v. UCAN Communication with Governance FY25	Rachel Anglin	Information
vi. Board Recruitment	Jordan Jungwirth	Information
VIII. BOARD COMMENTS	Chair Loosely	
IX. ADJOURNMENT	Chair Loosely	

ⁱ Written comments may be submitted to Barry Brown, Executive Assistant, at barry.brown@ucanap.org by 5:00 PM the day before the meeting. Please include your name, address, and city of residence for full consideration. Written comments will be shared during the time designated on the agenda. Oral comments may also be made during the meeting at the designated time. To sign up for oral comment, please email Barry Brown by 5:00 PM the day before the meeting. Oral comments will be limited to 3 minutes. The Board may not respond directly to issues raised but may refer matters to the Chief Executive Officer for appropriate follow-up.

ⁱⁱ All items listed under the Consent Agenda are considered routine or supported by sufficient information and do not require further discussion. Consent Agenda items will be approved by general consent unless a Board member requests that an item be removed for separate discussion and vote. This request may be made during Changes to the Agenda.

ⁱⁱⁱ Invited Reports section includes Board Trainings, such as presentations on programs, services, and organizational processes..